

# Installing the Response Time Reporter Template

Office 2000 / Office XP

## Introduction

This website contains several downloadable spreadsheets (reporter import template.xls) for creating average response times and graphs from the .csf or .rsf statistics files that are created when the Response Time Reporter is run under the TranScan/LAN.

The following instructions will make this an Excel template on your PC so that it will appear as one of your spreadsheet choices when you select the "NEW" option from Excel. *Please note that the "2" in the filename(s) refers to the current file format for our statistics files.*

## Template Installation Instructions

Download the Reporter\_Template\_v2.xls and Reporter\_Template\_v2a.xls. Double click on each, which will bring up Excel with this file as the selected spreadsheet.

Select the File/Save As option and then select file type .xlt, which is the "Excel template" file type. Note that when you identify the filetype as .xlt, it changes the directory where the file will be stored.

Say "yes" when asked if you want to clear data and then automatically refresh whenever the template is opened.

Now, you should be able to bring up Excel, specify "New" and select "Reporter\_Template\_v2a" or "Reporter\_Template\_v2" as your spreadsheet type.

## Using the Template

Bring up Excel, select "New" and select the icon for "reporter\_template\_v2a". Excel will automatically name the new spreadsheet "reporter\_template\_v2an", where n is an increasing integer. You can do a "Save As" to rename it.

You will be prompted as to whether you want to enable automatic data refresh. Click the enable box.

You will be asked to identify the file for import. You will browse until you locate the file you want to import. (These templates currently are set up for easy importation of a file named "import stats file.txt" in the same directory as your .csf or .rsf files.) **You may choose to copy your .csf or .rsf to a file of that name prior to importing. Or, you can override that default by clicking on the file of your choice.**

The Reporter\_Template\_v2 template is biased towards reporting intervals of one hour in the selected range for its graphs. You can right-click on the graph and change its range. You can also sort the lines so that all of the SR records are adjacent. Please play around with it and send me any improvements you come up with.

The Reporter\_Template\_v2a template uses color to identify the response range of an IP responder.

These templates are just a beginning.